



RHODE ISLAND
SALTWATER
ANGLERS
Foundation, Inc.



P.O. Box 1465, Coventry, Rhode Island 02816

401-826-2121

FAX: 401-826-3546

Recreational Fishing Advancement Grant Instructions

The Rhode Island Saltwater Anglers Foundation, Inc. (Foundation) is a nonprofit 501(c)3 organization, created to preserve our marine fisheries, sponsor educational and public awareness programs, environmental protection, restoration projects, and youth activity programs that foster recreational fishing, safety and conservation for the recreational fishing community in southern New England.

The Foundation is interested in promoting and investing in **a program or research project that will have benefit to the recreational fishing community**. The Foundation is willing to fund a project exclusively, however we encourage applicants to leverage our grant with Federal, State or other such funding to allow these funds to be used as a key part of a larger project. The Foundation may award one or multiple projects.

In addition to submitting all application materials to the e-mail address below, the application should be submitted by U.S. mail to the Foundation office.

The maximum amount available for an individual project is \$15,000. These funds may be used for on-the-ground habitat conservation and improvement projects, research, culture specific to species of recreational interest, or for projects that will in some other way benefit recreational fishermen in Southern New England.

DEADLINE: None

The following is required to apply:

1. Application Form - A blank application in MS Word or PDF format is available on the RISAA website at: www.RISAA.org/foundation.html.

2. Material Submitted - All material submitted as part of any funding application associated with this notice will become property of the Rhode Island Saltwater Anglers Foundation, Inc.

The following is suggested but not required:

Letter of Support - Obtain a letter of support from an individual active in fisheries management in Southern New England or other pertinent supporters of your project. This letter should indicate how your project would support recreational fishing in the area.

Application Deadline: None

Questions about the application materials should be directed to Stephen Medeiros, President at 401-826-2121 or by email at steve@RISAA.org

The application shall be sent in electronic format (MS Word or PDF only) by e-mail to: steve@risaa.org

The entire proposal which includes printed version of the application and all supporting materials shall be sent by U.S. Mail to: RI Saltwater Anglers Foundation, PO Box 1465, Coventry, RI 02816

The amount of funding for this round has been capped at \$15,000.

APPLICATION GUIDANCE

This document is provided to assist applicants in preparing a complete application. It provides instructions and guidance for each of the items on the application form. A blank application form can be found on the RISAA website at www.risaa.org/foundation.html

I. Cover Page (1 page)

The cover page should contain the required information in the sequence and format specified. Do not attach a transmittal letter, executive summary or any additional documentation that is not requested.

A. Project Title

The title must be 100 characters or less and contain the initials of the educational institution where the work will be organized.

B. Project Location (State, County, City)

C. Applicant Information

- i. Name of Organization (This organization will be named as the grantee)
- ii. Executive Director or Key Investigator
- iii. Address of Organization
- iv. Phone
- v. Fax
- vi. E-mail

D. Project Contact

- i. Lead Project Officer and Title (if different from above)
- ii. Alternate contacts (if appropriate)
- iii. Address (if different from above)
- iv. Phone (if different from above)
- v. Fax (if different from above)
- vi. Email (if different from above)

E. Funding Information

- i. Funding being sought for: ___ Construction, ___ Design, ___ Planning, ___ Monitoring, ___ Research
- ii. Funding amount requested
Funding amount requested from NFHP, through this application.
- iii. Total cost of the project

II. Project Description and Scope of Work

Please adhere to the word limits.

A. Project description (max words: 500)

Provide a short summary that conveys an understanding of what the project involves and will accomplish. Please describe the following: location, need for the project, purpose, goals, objectives, who will do the work and what equipment will be utilized.

B. Importance of the project to recreational fishing (max words: 350)

- Describe the implications of the project to recreational fishing.
- State the fish species that will benefit from the proposed action.
- Describe the benefit to the resource.

C. The objective of the project with reference to recreational fishing (max words: 350)

D. Proposed methods (max words: 350)

Describe the specific activities to be undertaken to achieve the project objectives and specifically address what portion of the project will be paid for by requested RISA Foundation funds.

E. Project Design (no word limits)

a. Technical Design

Briefly describe the technical design and scientific justification for why this design will achieve the objectives listed above. Describe the current stage of project design, who completed or will complete the project design, and how the design will be implemented.

b. Permits

For projects that require permits and consultations, applicant should list all necessary permits required to complete the project, status of the permits, and include documentation of permits already secured for the project.

c. Outreach

Describe any outreach that will be conducted related to this project.

III. Evaluation Questions

If there is more than one project site and sites are located in more than one region, answer only for the region in which the majority of the project sites reside.

A. Does the project support or address current Recreational Fish habitat?

B. Does the project support or address Recreational Fish abundance?

C. Does the project address the current understanding of Recreational Fish abundance, behavior, or environmental conditions?

D. Will the project address a current problem(s) in the Recreational fishery?

IV. Qualifications (not to exceed 1 page total):

Include a brief abstract of relevant qualifications for the project lead and most important team members.

V. Budget Table (the budget table below is an example, please add/change line items as needed):

Item	Total Cost	Requested Funds	Partner Funding
Travel	\$ 200		\$ 200
Projected Coordinator Salary	\$18,000	\$6,000	\$12,000
Outreach/Education	\$ 1,000	\$1,000	
Design and Permitting	\$ 1,000		\$1,000
Supplies & Expenses (be as specific as possible)	\$20,300		\$20,300
Total Costs	\$40,500	\$7,000	\$33,500

NOTE: This is not a Federal Grant program and therefore does not exclude non-federal match used here from being matched to other Federal Grant sources to leverage funds for the project. Indicate if partnering contributions are in-kind or new cash. Overhead such as utilities, office space, and salary to prepare applications and develop partnerships will not be funded with RISA Foundation funds and should not be a line item or built into the project. Activities that directly relate to completion of the project, such as travel and salary to do design work let and/or complete studies, are allowable expenses with RISA Foundation funds but should not constitute more than 10% of the funding request.

VI. Partners (the partner table below is an example, please add/change line items as needed [e.g. Rhode Island DEM instead of State Agency]):

Please name all project donors/partners indicating their contributions using the table below. Be sure to list all project donors by name rather than in general terms (eg. Rhode Island DEM instead of State Agency)

Project Partner	Amount	Cash/In-Kind	Federal or Non-Federal	Pending/Received
State Agency	\$10,000	Cash	Non-Federal	received
XYZ Foundation	\$1,500	In-Kind	Non-Federal	pending
Federal Agency	\$15,000	Cash	Federal	received
Total	\$29,500			

VII. Timeline of Project Activities (the table below is an example, please add/change line items as needed):

Provide a summarized list of all project activities, not only activities for which RISA Foundation funds are being requested, using the format below.

Project Activity	Anticipated Dates of Implementation
Project design	January 15-March 30, 20xx
Initial field testing	February 25-June 1, 20xx
Evaluation of data and design of final	5 events, March 15-May15, 20xx
Final field work	July 1-July 15, 20xx
Final report to RISA Foundation	January 15, 20xx
Post-project coordination/outreach	1 year, beginning January 20xx